INSERT AGENCY LOGO

 **AUTHORITY TO ACT – Energy & Water Retailers**

**About this form**

In signing this form, you authorise <insert agency name> and its employees/volunteers to act on your behalf in relation to your energy and/or water account(s). You also authorise your energy and/or water retailers to deal with <insert agency name> and its employees/volunteers on your behalf where they identify themselves as being from <insert agency name> and provide your personal details set out below.

When you appoint <insert agency name> to act on your behalf, we may:

* Seek information from your energy and/or water retailers
* Give information to your energy and/or water retailers
* Deal with your provider as though they were dealing with you.

You can change or cancel this authority at any time by contacting your retailer or nominating a cancellation

date / / .

 **AUTHORISATION**

I/we [YOUR NAME] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth / /

Property address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

authorise <insert **agency name**> to act on my/our behalf in relation to matters concerning my/our energy and/or water account(s) as listed below:

Retailer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account number (if known) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signed** [YOUR SIGNATURE] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_ / \_\_\_ /\_\_\_

 **<**insert **Agency name> contact**

 NAME (optional) POSITION

 PHONE EMAIL

 ADDRESS